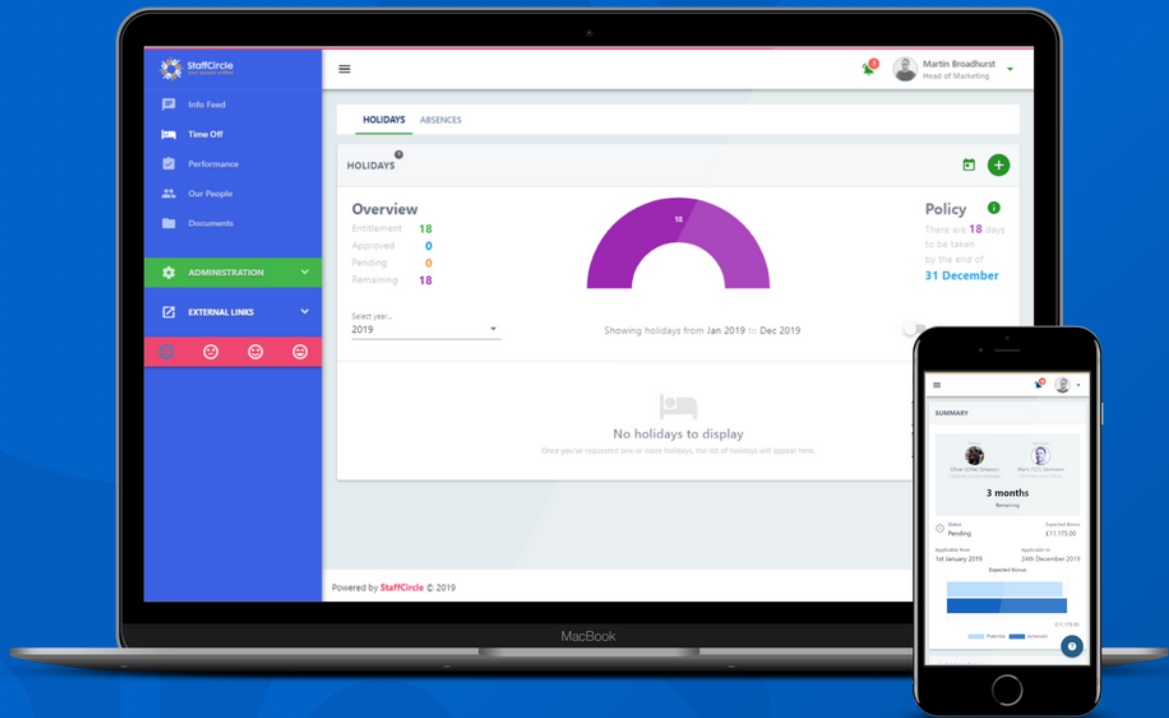


Return to Work Interview Questions





Holidays and absence management. Simplified.

Stop wasting time managing holidays and absences with paper forms and spreadsheets. StaffCircle's holidays and absence management tools reduces repetitive administration so you can focus your actual job.



StaffCircle
your people unified

RETURN TO WORK INTERVIEW

Name	_____	Date	_____	Manager	_____
First day of absence	_____	No. of days off	_____	Reason for absence	_____

Absence record
(last 365 days)

Number of
instances

Number of days

Bradford score

WELCOME BACK

How are you feeling now?	
Are you well enough to be back in work?	
Did you see a medical professional?	

LOOKING AHEAD

Are you taking medicines with sides-effects we need to be aware of?	
Is this an ongoing or recurring condition?	
Did you see a medical professional?	

WORK UPDATES

Share any details of information that the employee will have missed due to their absence and note any actions that may be required.

LOOKING AHEAD

Has anything work-related
contributed to your absence?

Are there any adjustments that
we could make that would help
with your attendance

FURTHER COMMENTS OR QUESTIONS

Employee's signature _____

Manager's signature _____